# CALL FOR ORAL PRESENTATIONS (EXCLUDING SYMPOSIA) AND POSTERS GENERAL INFORMATION

- The vast majority of oral and poster presentations for the Annual Meeting are selected from this open call. At the ATBC Annual Meeting, all presentations have equal status, so there is no difference in the standing of oral or poster presentations. For this reason, for either type of presentation, only one submission is permitted per person as the first author.

- Abstracts for oral and posters presentation are submitted online and should be no longer than 300 words. Please refer to the online guidelines "FOR ALL TYPES OF ABSTRACT SUBMISSIONS" for more information.

- We have a two-tier classification for abstracts and sessions at our Annual Meeting. We will try to allocate your presentation to your first choice, but this is not always possible. **TOPICS** 

- 1. CHARACTERIZATION of TROPICAL BIODIVERSITY (species, genetics, and landscape)
- 2. ECOSYSTEM FUNCTIONS and SERVICES
- 3. TROPICAL BIODIVERSITY and GLOBAL CHANGES
- 4. TROPICAL BIODIVERSITY, SOCIO-ECONOMIC, AND CULTURAL DIMENSIONS
- 5. THREATS, PRESSURES, AND SUSTAINABLE DEVELOPPEMENT
- 6. ISLAND BIODIVERSITY, MARINE, AND COSTAL
- 7. BIOINFORMATICS
- 8. OTHER

### SUBTOPICS

- 1.
- 1.1. Inventory, genetics, and evolution
- 1.2. Species interactions,
- 1.3. Modelling,
- 1.4. Reproductive biology,

1.5. Plant-animal interactions in tropical ecosystems: pollination, seed dispersal, competition, and predation.

- 1.6. Defaunation and extinction, and species loss,
- 1.7. Distribution,
- 1.8. Landscape approach.
- 2.
- 2.1. Biodiversity and ecosystem functioning,
- 2.2. Structure, function, and dynamics of tropical ecosystems,
- 2.3. Ecosystem services.
- 3.
- 3.1 Climate change,

- 3.2. Invasive species,
- 3.3. Desertification impacts on tropical biodiversity,
- 3.4. Natural and human causes,
- 3.5. Ecosystem degradation, resilience, and consequences on subsistence means.
- 4.
- 4.1. Valuing biodiversity,
- 4.2. Human dimensions of conservation: socio-economic, cultural, and political contexts of conservation,
- 4.3. Recycling techniques: value chain analysis and transformation,
- 4.4. Illegal trade, bush meat, and pet trade,
- 4.5. Local knowledge and ABS on tropical biodiversity,
- 4.6. Ethnobiology.
- 5.
- 5.1. Restoration and protected areas,
- 5.2. Sustainable use of biodiversity,
- 5.3. In situ and ex situ conservation of species,
- 5.4. Threats on biodiversity and species conservation status, KBA, AZE,
- 5.5. Conservation, planning, and sustainable development,
- 5.6. Diseases parasites,
- 5.7. Conservation education,
- 5.8. Conservation success,
- 5.9. Conservation genetics,
- 5.10. Conservation in practice.
- 6.
- 6.1. Island biology,
- 6.2. Marine and coastal ecology.
- 7.
- 7.1. Fundraising,
- 7.2. Conservation leader network.

## ORAL PRESENTATION GUIDELINE

➤ Time allowed – 12 minutes for presentation and 3 minutes for questions and answers.

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Recommendation – Approximately 1 slide per minute

- Audio-visual testing facilities will be available to review presentations at the conference center. Each powerpoint file, with "name.session.time" in the file name, should be turned over to the audio-visual manager the day before the presentation. More information will be available in the notification letter to be sent on 15 April 2019 stating if the presentation has been accepted or not.
- > Time will be strictly enforced.

#### POSTER PRESENTATION GUIDELINE

- Poster board size is: 2.2 m (height) x 1.0 m (width).
- > Your poster must be printed on paper and **do not use** any form of lamination.
- > Material to fix your poster on the board will be available on site.
- > Your poster board should have the number indicated in your notification letter.

#### SPEED PRESENTATION GUIDELINE

Speed (5-min) presentations are an increasingly popular option in large academic conferences. The key for a successful speed presentation is to understand the format. Below are some important guidelines:

- Have a clear message speed presentations are intended to be brief introductions to your work. If the audience finds your work interesting, they will seek you out at some point during the meeting for further discussion. Make sure your key messages (e.g. your study question, the novelty of your approach, its overall relevance) come across clearly to the audience.
- Be selective remember that the audience will be listening to many presentations in a short period. They will only remember a few things per presentation, so do not try to fit too many key messages.
- Do not rush a speed presentation is not meant to be a very-fast version of a regular presentation. Do not torture your audience rushing through 20 slides without time for them to process the content.
- 5-10 slides a common rule of thumb for effective presentations is to have ~1 slide per minute. If you add the title plus a few 'transition' slides (i.e. slides like acknowledgements or some photos that do not require much time) you can fit 5-10 slides, but not more.
- Rehearse make sure that you know how much time it takes to do your presentation and rehearse until you have a presentation that takes a bit less than 5 minutes (e.g. 4 min 30 sec).

Do not exceed your time (!!) – this is very important. The session chairs will strictly enforce the 5-min limit per presentation. So please make sure you finish before the allocated time, otherwise the moderator will be obliged to embarrass you by cutting short the presentation.

Enjoy – this is the chance for you to share your ideas with an engaged audience.

Audio-visual testing facilities will be available for testing and viewing presentations during the conference. Each powerpoint file, with "name.session.time" in the file name, should be turned over to the audio-visual manager the day before the presentation. More information will be available in the Notification Letter to be sent on 15 April 2019 letting submitters know if their abstract was accepted or not.

#### GUIDELINE FOR ABSTRACT SUBMISSIONS,

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# Please read the instructions carefully, as abstracts submitted not according to these instructions will not be accepted

- Abstracts must be submitted online via <u>https://www.xcdsystem.com/atbc/abstract/index.cfm?ID=BVOqE09</u> no later than 20 March 2019.

- Abstracts sent by post, fax or email will not be accepted.

- Presenting authors listed on abstracts and accepted for presentation MUST be registered for the meeting and will be responsible for all expenses incurred associated with their presentations, travel, and accommodation during the conference. Only one presentation per delegate as the presenting person will be accepted.

- Abstracts will be rejected if they do not comply with the guidelines especially if they lack results or the English does not meet basic standards of quality.

- Acknowledgement of the receipt of abstract submission will be sent to the presenting author's email address immediately upon submission. An email to notify the acceptance or rejection of submitted abstracts will be sent no later than 15 April 2019. The presenting author will receive all correspondence regarding the abstract status, presentation type, date and time, via the email address provided in the abstract submission by 21 June 2019:

- Organizers reserve the right to change the session, date, and time of a presentation.

#### ABSTRACT GUIDELINE

- ▶ The abstract must not exceed 300 words.
- > Do not include figures, graphs or citations with the abstract. Any submitted figures or graphs will not be published in the program and abstract book

- Please do refer to tips on writing a good abstract for a scientific conference (Tips for writing a good abstract for a scientific conference: http://www.southernfriedscience.com/distracted-by-abstracts-tips-for-writing-a-good-abstract-for-a-scientific-conference/)
- For oral and poster presentation, please refer to guideline for oral and poster presentation for your specific topic and subtopics

#### ABSTRACT FORMAT

In order to make the abstract as informative as possible, please provide:

- Introduction / Background / Justification
- Objective(s)

- ➢ Method(s)
- $\succ$  Result(s)
- Discussions and conclusions